

McKenzie County Public Library

Library Board Meeting Minutes

Wednesday, August 12, 2020

On Wednesday, August 12, 2020 the Board met for the regular scheduled meeting of the McKenzie County Public Library. This was in the Sanford Room.

Meeting was called together at 12:00 PM by President Berg.

Present were Celeste Berg, President; Erin Perry, Vice President; Vicki Bauer, Secretary; Kelly Jones, Board Member. Absent was: Howdy Lawlar, McKenzie County Commissioner. A quorum was present. Library Director Stephanie Galeazzo was present per Zoom.

Today's agenda was reviewed. Secretary Bauer made the motion to approve. Vice President Perry seconded the motion. All voting aye, motion carried.

July 9, 2020 minutes were reviewed and approved as presented.

Bills and Finances were reviewed. Vice President Perry made the motion to approve and Secretary Bauer seconded the motion. All in favor motion carried.

Statistical Report was verbally presented by Director Galeazzo.

Next Director Galeazzo verbally presented the Library Director's Report. Circulation is up since the Library began lifting restrictions for COVID 19. It is great to see progress in the usage of the library. WIFI usage at the library was discussed. The Summer Reading Program had another successful year. Director Galeazzo and the TEI Audio Company came to a satisfactory closure of their business agreement.

The Driver's License Division will now have their regular satellite operations at the Yellowstone Room at the McKenzie County Court House instead of in the Sanford Room. This was approved by the County Commissioners; plans are for DMV to be operational by August 19.

The Bookmobile update was given by Director Galeazzo. Fleet Manager Hansen was unable to present today. The major necessary repairs are covered under the Bookmobile's warranty. The expectation is that the Bookmobile will be up and running in approximately 3 weeks.

The Library Board continues to formulate the Long-Range Plan. This was tabled until September. It does not need to be complete until December.

Saturday Hours were briefly discussed. This is tabled until a later date.

Under New Business: The Fall Programing will begin very soon. Two major items for the fall include the Children's Storytime and the Adult's Book Club. Due to COVID 19 restrictions and concerns, Library Director Galeazzo wanted the board to be aware of safety issues when gathering large groups together. She has also discussed these concerns with her staff. Various options and alternative ways to facilitate these activities were considered by the board. Trustee Jones made the motion that all fall programing be offered virtually. This was seconded by Vice President Perry. All in favor motion carried.

Bookmobile stops will be an option as soon as the Bookmobile is fully operational. The COVID 19 continues to present challenges for this. Schools and other regular stops are still considering how COVID will affect them as we enter the fall season. Until the schools set their fall guidelines, the board felt it best to table the issue of Bookmobile stops until September.

Ongoing COVID 19 precautions were discussed. Masks and other PPE items continue to be available at the Library entrance. Mask limits are one per day and must be requested at the front desk; masks continue to be optional. Plexiglass remains in place at the front desk. No changes in safety precautions planned.

Discussion ensued about our board meeting time. Secretary Bauer made the motion to set the meetings for Wednesdays at 4:15 PM. This was seconded by Trustee Jones. All in favor motion carried.

Our next meeting will be held on Wednesday September 9, 2020 at 4:15 PM.

Vice President Perry made the motion to adjourn the meeting. Secretary Bauer seconded the motion. All in favor motion carried. The meeting was adjourned by President Berg at 12:55 PM.

Respectfully submitted,

Vicki Bauer, Secretary