



McKENZIE COUNTY
• PUBLIC LIBRARY •

Recommendation for Purchase

TITLE: _____

AUTHOR: _____

MATERIAL TYPE: BOOK DVD AUDIOBOOK OTHER

PATRON NAME: _____ PATRON CARD NUMBER: _____

PATRON PHONE NUMBER: _____

DATE REQUESTED: _____ NEED BY DATE (IF APPLICABLE): _____

IF MATERIAL IS PURCHASED, SHALL WE PLACE IT ON HOLD FOR YOU? YES NO

ADDITIONAL INFORMATION: _____

HAS THE PATRON UTILIZED LIBBY/AWARE OF THE OPTION OF LIBBY? YES NO

IF THE LIBRARY IS UNABLE TO PURCHASE THE REQUESTED ITEM, WOULD BE YOU INTERESTED IN AN INTER-LIBRARY LOAN, IF AVAILABLE, FOR \$2 PER ITEM (TO BE PAID UPON PICK UP OF ITEM)? YES NO

STAFF INITIALS: _____

CIRCLE ONE: <input type="checkbox"/> ORDERED <input type="checkbox"/> NOT PURCHASING <input type="checkbox"/> REQUEST ILL DATE: ____/____/____
ADDITIONAL INFORMATION: _____

ENTERED INTO SPREADSHEET: <input type="checkbox"/> YES <input type="checkbox"/> NO
FOLLOWED UP WITH PATRON: <input type="checkbox"/> YES <input type="checkbox"/> NO