



Phased Library Reopening Plan—Unforeseen Circumstances

In response to COVID-19

The McKenzie County Public Library understands that situations surrounding COVID-19 are ever changing and impossible to predict. In conjunction with the Phased Library Reopening Plan, the Library is adopting the following protocols as outlined below:

- In the event the McKenzie County Public Library is contacted by the North Dakota Department of Health, via contact tracing, because an individual who has tested positive for COVID-19 recently visited the Library, the Library will close as required under State and/or Federal guidelines.
- In the event that staffing falls at 50% or below due to unforeseen circumstances related to COVID-19, the Library Director reserves the right to limit services accordingly until staffing reaches at least 50%.
- In the event that all staff is required to quarantine due to possible contact with COVID-19, the Library will then close with the option for staff to work remotely during this time.
- In the event a member of the staff is awaiting results of a COVID-19 test, that individual will be required to remain home until it is safe to return to work with the option to work remotely during this time.
- In the event a member of the staff tests positive for COVID-19, the Library will close while staff quarantines until it is deemed safe to return to work with the option to work remotely during this time.
- In the event the Library does not have access to a sufficient supply of disinfecting products and Personal Protective Equipment (PPE), the Library reserves the right to limit

services accordingly for the safety of the community and staff.

- In the event the number of positive cases in McKenzie County begins to increase drastically, the Library reserves the right to limit services accordingly.
- In the event of an immediate emergency relating to COVID-19, the Library Director reserves the right to reasonably adjust the conditions within a current phase as outlined in the Phased Library Reopening Plan until an emergency meeting of the Library Board can be called.
- The Library Board reserves the right to decide, at any time, to regress to an earlier phase as outlined in the Phased Library Reopening Plan as deemed necessary or to close the Library without notice.