



Policy on Circulation Limits, Loan Periods, Late Fines and Related Charges

I. Circulation Limits

- a. Resident Cardholders may check out up to 20 items per card with full access to all collections.
- b. Temporary cardholders may check out 5 items per card, and have access to all digital collections.
- c. Institutional Cardholders may check out 40 items per card.

II. Patron Designation Breakdown

Resident	Temporary (5 items total)	Institutional
Books 10	Books up to 3	Books 30
DVD's 5	DVD's up to 2	DVD's 5
Audiobooks 3		Audiobooks 3
Board Games 2		Board Games 2

III. Loan Periods

Most Materials may be checked out for up two (2) weeks. Any exceptions or changes to this will be added below.

IV. Late Fines

The McKenzie County Public Library does not charge late fines, but specialty items such as launch pads may have fines assessed if they reach lost status.

V. Related Charges

a. Library Card Fees

Resident or Institutional card	No Charge
Temporary Library Card	\$20 per year
School Library Card	No Charge

b. Replacement Charges

Replacement charges for lost or damaged items will vary with the cost of the item.

c. Copier Printer Charges

Copier/Printer fee (Black & White)	\$.25 Per Page
Copier/Printer fee (Color)	\$.50 Per Page

d. Fax Charges

Outgoing or Incoming Faxes	\$1 per page
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